MINUTES
CITY COUNCIL MEETING
CITY OF LEANDER, TEXAS

Pat Bryson Municipal Hall
201 North Brushy Street - Leander, Texas
Thursday, November 21, 2024
Briefing Workshop at 5:30 PM
Regular Meeting at 7:00 PM

Mayor – Christine DeLisle	**Place 4 – Na'Cole Thompson, Mayor Pro Tem**
Place 1 – Kathryn Pantalion-Parker	**Place 5 – Chris Czernek**
Place 2 – Michael Herrera	**Place 6 – Becki Ross**
Place 3 – David McDonald	**City Manager – Todd Parton**

BRIEFING WORKSHOP - CONVENE AT 5:30 PM

1. Open Meeting.

   Opened meeting at 5:31 p.m.

2. Roll Call.

   Roll call reflected all present with Councilmember Ross arriving at 5:35 p,m. and Councilmember McDonald arriving at 6:24 p.m.

3. Discussion regarding communicating performance metrics.

   Discussion included communication plan; full page add in Community Impact; tell our story; progress on some items; citizens need to know; Comprehensive Plan; specifics not sharing; how improving water usage and meeting capacity; tax revenue bring in along how much goes to CapMeto and ridership; high priority projects; important factors to track; defining success; effectively communicate; identify things feel important to communicate; branding and communication plan RFP forthcoming; communicating not issue - not enough staff to keep up; past communication out to public; difficult to reach everyone; Mission and Vision statement; communicate on projects the way did previously with water; visual graphics on website; additional staffing coming onboard in communications department; metrics for each department; big picture items versus individual widgets; everyone looking for different information; robust website and newsletter; councilmember posting on their social media; developer forum; State of City on website; what, how and how often communication convey; inventory current communication efforts; future community wide survey; and will discuss more in the future.

   [Council took a brief recess at 5:57 p.m. / reconvened at 6:02 p.m.]

4. Joint workshop with Planning and Zoning Commission to discuss Future Land Use Map.

   Discussion included; changes to Comprehensive Plan; employment center land use category; development goals; appropriate land use mix; connectivity; employment; location; central Texas area examples; needs and prospect types; current Comprehensive Plan; clear intent with focus on commercial and employers; more flexibility; Master Plan developments; and flex space.

Adjourned briefing workshop at 6:38 p.m.

REGULAR MEETING – CONVENE AT 7:00 PM

5. Open Meeting, Invocation and Pledges of Allegiance.

Opened meeting at 7:01 p.m.; invocation proved by Shayne O'Brien with RockPointe Church; and Mayor DeLisle led the Pledges of Allegiance.

6. Roll Call.

Roll call reflected all present.

7. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

No one spoke.

8. Staff Reports

- Update on Police COPS Grant award
- Brushy Creek Regional Utility Authority (BCRUA) Phase 2 and 2A Project Update

Police COPS update included grant awarded September 30, 2024 in the amount of $236,000.00 (no local match); city uses of grant funds to add dispatch radion console; forensic computer workstation and LPR cameras; and next steps.

BCRUA update included project; construction snapshot; status of main elements; maintenance building; pump station; Phase 2 schedule and upcoming work; and TWBD Swift Funding application.

9. Leander History

- Spirits of Bagdad

Presentation included star pattern on US flag; Great Luminary flag; Provisional Texas US flag; Chamber of Commerce grant recipient $10,000.00 to host historic event; and Spirits of Bagdad event.

CONSENT AGENDA: ACTION

Motion: Approve consent agenda items 10 through 23.

By: Councilmember McDonald
Seconded: Mayor Pro Tem Thompson

Vote: 7 - 0

10. Approval of the minutes for meeting held on November 7, 2024.

11. Approval of reappointment of Josh Brockman-Weber with Messer Fort Law Firm and approval of Letter Agreement with Independent Ethics Counsel; and authorize the City Manager to execute any and all documents..

12. Approval of the purchase of Toro Reelmaster 3100-D Mower, utilizing Buyboard contract 706-23 from Professional Turf Products, L.P., in the amount of $57,343.07; and authorize the City Manager to execute any and all necessary documents.

13. Approval of an expenditure to Alan Plummer Associates, Inc. in the amount of $161,098.43 (Leander's portion) for additional design services focused on rehabilitation of existing equipment and treatment units at the Brushy Creek Regional Wastewater System (BCRWWS) East Wastewater Treatment Plant (East Plant) owned by the City of Round Rock, City of Cedar Park, City of Austin, and City of Leander.

14. Approval of annual licensing of Procore Project Management Pro application and related modules for the Capital Improvements Program (CIP), utilizing DIR Contract DIR-TSO-4288 from Carahsoft Technology Group, in the amount of $140,065.13; and authorize the City Manager to execute any and all necessary documents.

15. Approval of the purchase of updated video broadcast equipment and related installation services from Grancius using The Interlocal Purchasing System (TIPS), co-op contract 220105, in the amount of $94,619.12; and authorize the City Manager to execute any and all necessary documents.

16. Approval of Development Agreement Case DA-24-0016 regarding 1012 Municipal Drive development on one (1) parcel of land 3.22 acres ± in size, more particularly described by Williamson County Appraisal District Parcel R418622; generally located at 1012 Municipal Drive, Leander, Williamson County, Texas.

17. Approval of the extension of the application expiration for Subdivision Case FP-22-0040 Leander Springs Final Plat; more particularly described by Williamson Central Appraisal District Parcels R051592 and R403524, generally located southwest of the intersection of RM 2243 and 183A Toll Road, Leander, Williamson County, Texas.

18. Approval of the Second Reading of an Ordinance regarding Ordinance Case OR-24-0025 to amend the Composite Zoning Ordinance Article V, Section 2(b)(2) to modify the building size requirements, and to provide for related matters; Leander, Williamson and Travis Counties, Texas.

19. Approval of the Second Reading of an Ordinance regarding Zoning Case Z-24-0120 to amend the 675 Kauffman Loop Planned Unit Development to allow for overhead commercial doors on two (2) parcels of land 24.91 acres ± in size, more particularly described by Williamson Central Appraisal District Parcels R328207 and R555049; and more commonly known as 675 Kauffman Loop, Leander, Williamson County, Texas.

20. Approval of the Second Reading of an Ordinance regarding Zoning Case Z-24-0134 to amend the current zoning of SFU/MH-2-B (Single-Family Urban/Manufactured Home) to adopt the Hill Country Community Ministries – Lacy Drive PUD (Planned Unit Development) with the base zoning district of LC-3-A (Local Commercial) on three (3) parcels of land 1.31 acres ± in size, more particularly described by Williamson Central Appraisal District Parcels R036399, R036398, and R036397; and more commonly known as 1005 Lacy Drive, 1007 Lacy Drive, and 1009 Lacy Drive, Leander, Williamson County, Texas.

21. Approval of the Second Reading of an Ordinance regarding Zoning Case Z-24-0142 to amend the current zoning of SFS-2-B (Single-Family Suburban) to GC-3-C (General Commercial) on one (1) parcel of land 5.094 acres ± in size, more particularly described by Williamson Central Appraisal

District Parcel R432899; and generally located at the southeast corner of the intersection of Hero Way West and North Lakeline Boulevard, Leander, Williamson County, Texas.

22. Approval of an Ordinance amending Section 3.001 of the City of Leander Code of Ordinances to except certain qualifying Nonprofit Organizations from application submittal fees; providing findings of fact; providing an effective date and open meetings clauses; and providing for related matters.

23. Approval of an Ordinance establishing certification, bilingual, and assignment pay for the Fire Department; making findings of fact; providing a severability clause; and providing for effective date, open meetings, and related matters.

PUBLIC HEARING: ACTION

24. Conduct a Public Hearing regarding Zoning Case Z-24-0123 to amend the Northline Planned Unit Development on several parcels of land 115.7076 acres ± in size, out of the William Mancil Survey, Abstract No. 437, the Talbot Chambers Survey, Abstract No. 125; and generally located south of East San Gabriel Parkway and approximately 200 feet east of US 183, Leander, Williamson County, Texas.

    - Discuss and consider action regarding Zoning Case Z-24-0123 as described above.

Opened Public Hearing at 7:44 p.m.; closed Public Hearing at 7:44 p.m. No one spoke in favor or opposition of the request.

Motion: Approve Zoning Case Z-24-0123.

By: Councilmember Pantalion-Parker
Seconded: Councilmember Czernek

Vote: 7 - 0

25. Conduct a Public Hearing regarding Ordinance Case OR-24-0023 to amend the Composite Zoning Ordinance to update requirements for site development, dry utilities, and to provide for related matters; Leander, Williamson and Travis Counties, Texas.

    - Discuss and consider action regarding Ordinance Case OR-24-0023 as described above.

Public Hearing opened at 7:46 p.m.; closed Public Hearing at 7:46 p.m. No one spoke in favor or opposition of the request.

Motion: Approve Ordinance Case OR-24-0023.

By: Mayor Pro Tem Thompson
Seconded: Councilmember Ross

Vote: 7 - 0

REGULAR AGENDA

26. Cast Ballot for Travis Central Appraisal District Board of Directors

Motion: to cast 10 votes to Thomas Kilgore.

By: Councilmember Czernek
Seconded: Councilmember Pantalion-Parker

Vote: 7 - 0

27. Cast Ballot for Williamson Central Appraisal District Board of Directors

Motion: to cast 115 votes divided 23 votes each to Lisa Birkman, Jon Lux, Lora Weber, Sunnie Fox and Anjalicia "Angie" Ufomata.

By: Mayor DeLisle
Seconded: Mayor Pro Tem Thompson

Vote: 7 - 0

28. Discuss and consider action on City of Leander Mission and Vision Statements.

Motion: Approve to amend the Vision Statement to read as follows: An economically sustainable and balanced community that invites endless possibilities, celebrates its vibrant culture, and cultivates a welcoming environment. Mission statement to read as follows: to deliver fundamental services and programs that recognize and cultivate the unique characteristics of the City, generate an inviting atmosphere, and drive purpose of place and sense of belonging.

By: Mayor DeLisle
Seconded: Mayor Pro Tem Thompson

Vote: 7 - 0

29. Council Member Future Agenda Items *[Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.]*

None.

30. Council Member Closing Statements.

Kathryn Pantalion-Parker - wished everyone happy Thanksgiving.

Michaeal Herrera - wished everyone a happy holiday season.

David McDonald - wished everyone a happy Thanksgiving.

Na'Cole Thompson - wished everyone a happy Thanksgiving.

Chris Czernek - stated he was thankful to be here; and wished everyone a happy Thanksgiving.

Becki Ross - wished everyone a happy Thanksgiving; and commented on the upcoming Old Town Christmas Festival.

Christine DeLisle - stated tonight's dinner came from Cheba Hut; reminded everyone to shop locally; commented on upcoming events; thanked staff for all they do; and wished everyone a happy Thanksgiving.

31. Convene into Executive Session pursuant to:

1. Section 551.072, Texas Government Code regarding the acquisition of property for the Leander 2243 Water Main Project (CIP W.18);
2. Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the acquisition of property located in the Elijah D. Harmon Survey, Abstract No. 6, for the Leander 2243 Water Main Project; and
3. Sections 551.071 and 551.087, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to deliberate proposed economic development incentives for one or more business prospects that the governmental body seeks to have locate, stay, or expand in or near the territory of the City regarding Project EDA-24-004.

Reconvene into open session to take action as deemed appropriate in the City Council's discretion regarding:

1. Acquisition of property for the Leander 2243 Water Main Project (CIP W.18);
2. Consultation with attorney regarding 2243 Water Main Project; and
3. Economic Development incentives regarding Project EDA-24-004.

Convened into Executive Session at 8:19 p.m.; reconvened into open session at 8:39 p.m.

1. No action.

2. Motion: Approve the acquisition of properties located in the Elijah D. Harmon Survey, Abstract No. 6 for water line easement and temporary construction easement relating to the RM 2243 Water Main Project as discussed in executive session.

By: Mayor Pro Tem Thompson
Seconded: Councilmember Ross

Vote: 7 - 0

3. No action.

32. Adjournment
Adjourned at 8:39 p.m.

APPROVED

_____

MAYOR

ATTEST:

_____

CITY SECRETARY